

SCOTLAND BOARD OF EDUCATION Bylaws of the Board

Development, Distribution and Maintenance of Manual of Policies, Regulations and Bylaws

Policy Dissemination

The Superintendent of Schools is directed to preserve and to make accessible the policies adopted by the Scotland Board of Education and the administrative rules and regulations needed to put them into effect.

All policy manuals distributed to Board members shall remain the property of the Scotland Board of Education and shall be considered as "on loan" to anyone, or any organization, in whose possession they might be at any time. They are subject to recall at any time deemed necessary by the administrative head of the school district for purposes of updating.

Current printed and electronic copies shall be maintained in the Superintendents Office, Principals Office and Town Clerks Offices. Upon request, an electronic copy can be obtained at no charge or a printed copy can be obtained for a fee of \$0.25 per page. Will be available on-line after June 2014.

Manual Maintenance/Updating

Normally, the Superintendent will request all policy manuals during the months of July and August for purposes of administrative updating and Board review.

Evaluating Policies

The Board shall follow through the policies it has formulated. It shall evaluate how the policies have been executed by the staff, and shall weigh the results. The Board shall rely on the school staff, students and the community to provide evidence of the effect of the policies which it has adopted.