Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

SCOTLAND BOARD OF EDUCATION
Scotland, Connecticut
<u>Regular Meeting Minutes</u>
February 3, 2026

Cassidy Martin called meeting to order at 6:30 PM. Board members present: Clark Stearns, Beth Troeger, Michael Gile, Lisa LaBelle, Morgan Conley, Julie Conley. Administrators present: Superintendent Valerie Bruneau, Principal Ann Knowles, Finance Coordinator Michele Demicco (online). Others: Nick Caruso (CABE).
Board recited Pledge of Allegiance; Chair read Intro Statement.

2. **COMMENTS FROM THE PUBLIC:** None

3. **COMMUNICATIONS TO THE BOARD:** None

4. **APPROVAL OF MINUTES:**
   - **Regular Meeting of January 6, 2025:**
     #1-25/26 Clark Stearns motioned to approve January 6, 2025 regular meeting minutes, seconded by Lisa LaBelle and carried unanimously.

5. **OPPORTUNITY TO ADD OR DELETE AGENDA ITEMS:**
   #2-25/26 Lisa LaBelle motioned to add to agenda as Item 8E – Approval of Emergency Funds for Repairs, seconded by Michael Gile and carried unanimously.

6. **CELEBRATIONS:**
   - 2nd Annual Global School Play Day tomorrow (no technology, taking advantage by being outside).
   - Article in CABE Journal about BOE Meeting.
   - Friday is 100th day of school.

7. **REPORTS:**
   A. **Chairperson's Oral Report:** None
   B. **Superintendent's Report – grant, facilities & budget:**
      <u>Facilities</u> - Problems with extreme cold – boiler keeping heat going, gelled fuel (oil delivered with additive) fans for coldest part of the building (washer/dryer closet and boiler room) - extra bills will be coming in.
      <u>Budget</u> – Working on projections for staff (1 reduction). Working with 1st Selectman on available funds from 2% and capital fund to help offset.
      <u>Grants</u> – Working on After School Grant (no other options for Scotland). RLE Grant through Eversource for energy efficiency on hold (minimal cost savings).
      - Prevention Council table will be setup at Family event to highlight an initiative.
      - 1st Narcan Training last week, 2nd training Tuesday (many signed up).
   C. **Principal's Report – curriculum & instruction updates:**
      - Enrollment – tracking current and anticipated (PreK bumped up with out-of-town students – 1 decided to stay). All PreK3 expected to be Scotland residents (and siblings) – recruiting continues.
      - Health & CPR Training Certification for 5th and 6th graders held today coupled with health curriculum (students very knowledgeable).
      - Starting practice tests for SBAC (April/May for 3-6th grade – every student tested - 1 exemption).
      - Bingo next week for Family event at 3pm (part of After School program).
      - 2 snow days last week (students excited with snow for Play Day tomorrow).

D. **Special Education Report – updates:**
Dawn Davis could not attend tonight's meeting – continues with annual PPT meetings, started meeting with 6th graders to plan for next year, started contacting other districts for ESY.

E. **Financial Report – audit update:** 52.8% of budget spent to date.
#3-25/26 Clark Stearns motioned to approve Financial Report, seconded by Michael Gile and carried unanimously.

F. **Shared Services updates:** None

G. **Liaison Reports:** Cassidy Martin attended CABE Board of Directors Retreat that pushed for Advocacy.

8. **BOARD BUSINESS:**

A. **Item: Board Orientation with CABE (Discussion):**
Nick Caruso from CABE presented Roles and Responsibilities of the Board. State mandates training for new Board members (tonight's presentation qualifies).

B. **Item: Calendar 26-27 school year (Discussion & Possible Action):**
Reviewed proposed Calendar that tries to align with Parish Hill (1st day for students – August 27th).
#4-25/26 Lisa LaBelle motioned to approve Calendar for 26-17 school year, seconded by Clark Stearns and carried unanimously.

C. **Item: 2000's Policies – review suggestions for recommended additions (Discussion):**
Presented for review – consider "Good Practice" Policies.

D. **Item: 7000's Policies – begin discussions (Discussion):** Presented for review (approve at next meeting).

E. **Approve of Emergency Funds for Repairs:**
Anticipating having to make purchases with heating situation - gelled fuel clogged filters (above ground tank), need to replace 2 oil pumps (1 had failed, 2nd one has issues).
#5-25/26 Michael Gile motioned to authorize Clark Stearns to work with Superintendent to authorize Superintendent to make emergency purchases up to $10,000 related to heating system, seconded by Lisa LaBelle and carried unanimously.
Big shout out to Tina (Custodian), Ryan and Nate (Maintainers) for working here all day Sunday.

9. **OLD BUSINESS UPDATES:** None

10. **COMMENTS FROM THE PUBLIC ON AGENDA ITEMS:** None

11. **OTHER ACTION ITEMS:** None

12. **UPCOMING MEETINGS:**
- **Regular Board Meeting March 3, 2026 at 6:30pm**
- **Items for Next Meeting and Assignments: Preliminary Budget Presentation, Policies updates (2nd Read for 2000's and 7000's), Heating Update**

13. **ADJOURNMENT:**
#6-25/26 Clark Stearns motioned to adjourn (8:34 PM), seconded by Michael Gile and carried unanimously.

Respectfully submitted by Kathleen Scott
Recording Clerk