

**SCOTLAND BOARD OF EDUCATION**  
**Board Policy**

**Business/Non-Instructional Operations**

**Budget Development**

The Superintendent of Schools shall direct the preparation of the recommended annual budget. To make the budget a comprehensive reflection of the financial needs of the school system, certified and non-certified staff, and administrative staff shall be involved in the budget process. Procedure for such involvement shall be developed by the Superintendent of Schools and implemented by the Superintendent's office.

The Board of Education shall review the Superintendent's proposed budget at one or more budget meetings and make changes as the majority of the Board may desire.

All Board of Education budget meetings are public meetings, and the public is encouraged to attend and contribute to the budget development process within guidelines for public participation at Board of Education meetings.

Legal Reference:       Connecticut General Statutes

10-51 Fiscal year. Budget. Payments by member towns.

10-222 Appropriations and budget. Financial information system