

**SCOTLAND BOARD OF EDUCATION**  
**Board Policy**

**Business/Non-Instructional Operations**

**Operation and Maintenance of Plant**

An effective educational program requires clean, healthful, safe, businesslike and attractive physical facilities. In order to carry out an efficient maintenance program, the custodians must receive the cooperation of the students, the teachers and administrators.

Each custodian shall have a daily work schedule in order to accomplish his/her part of the overall task. He/she shall be given directions on how to perform the various duties assigned to him/her. The principal shall supervise and ensure that all custodians are performing their duties according to their job description.

Legal Reference:       Connecticut General Statutes  
                              10-203 Sanitation