

**SCOTLAND BOARD OF EDUCATION**  
**Board Policy**

**Business/Non-Instructional Operations**

**Equipment**

**Authorized Use of School-Owned Materials**

No school equipment may be used for other than school purposes except when used in connection with another town agency or as requested by a local, state or federal governmental body. The Board shall permit school equipment to be loaned to staff members when such use is directly related to their employment and to students when the equipment is to be used in direct connection with their studies. Proper controls shall be established to assure the borrower responsibility for and return of all such equipment.